

**Privacy and confidentiality.** Each EFMP enrollee is afforded privacy as defined by Marine Corps HQ EFMP. The EFMP enrollees records are kept confidential.

**Medical Treatment.** EFMP enrollees will be allowed access to medical care from the Medical Treatment Facility or referred to the appropriate Medical Facility for services in accordance to the Family member's special need.

**Educational Services.** Federal Law states that public schools are required to provide services in the County in which the child resides. San Bernardino County is the largest county in the world. Services will coincide with Public Law 105-17, Individuals with Disabilities Education ACT (IDEA).

**Public Facilities.** In accordance with PL 101-336, American with Disabilities Act of 1990, facilities that receive government funding will provide reasonable accommodations to individuals identified with disabilities.

**Information.** EFMP enrollees will be kept informed on all issues that affect them and their status as EFMP enrollees.

**Housing.** Endorsements for housing modifications are the authority of Headquarter (HQ) Marine Corps Exceptional Family Member Program (EFMP), and are a component of the enrollment/update process. Housing modifications and priority housing considerations will be annotated directly in the enrollment letter and will be based on the identified requirements as outlined by the qualified medical provider on the DD form 2792 or through formal correspondence. If additional requests for accommodations are submitted, HQ EFMP medical screeners shall review and provide relevant information. The installation commander will have the final determination for priority housing when recommended for consideration by HQ EFMP.

Headquarters Marine Corps  
Exceptional Family Member Program  
(703) 784-0298  
(703) 784-9821 Fax

Building 129  
Marine Corp Logistics Base  
Barstow, California 92311  
(760) 577-6533



## MOVING WITH YOUR EXCEPTIONAL FAMILY MEMBER



EXCEPTIONAL FAMILY MEMBER PROGRAM  
Marine and Family Services Division

Marine Corps Logistic Base, Barstow California

Tel: 760-577-6533

**Below is a checklist of important things you need to consider BEFORE making a Permanent Change of Station (PCS) move.**

\_\_\_\_\_ Hand carry all medical records (or copies of the last 12 months)

\_\_\_\_\_ Hand carry copies of all school records. Obtain a copy of your child's Individual Education Plan (IEP) or and Individualized Family Service Plan (IFSP)

\_\_\_\_\_ Be sure you have a full bottle of medication at the time you PCS. If you are taking leave, talk to your doctor and pharmacist about getting twice the amount of the normal refill

\_\_\_\_\_ If you are PCSing to Europe or another remote assignment, think about any specialized items you use on a regular basis (diabetic candy, nebulizer, etc) and what adaptations might be required

\_\_\_\_\_ Tell your Transportation POC if there are any special dietary or other requirements so that arrangements can be made when booking your travel. Airlines make accommodations for individuals with dietary or mobility difficulties. Airlines will also allow you to store fragile medications in their on board refrigerators. Arrangements for additional baggage might also be available

\_\_\_\_\_ Apply for a sponsor. Make sure your sponsor knows the special needs of your Family Member. If your sponsor will be picking you up at the airport, let him know any special equipment or requirements that you have for traveling

\_\_\_\_\_ Remember to consult with your health benefits advisor for any TRICARE coordination

**Congratulations on your new assignment!**



**Helpful Resources:**

Military Home Front Plan My Move

<http://www.militaryhomefront.dod.mil>

Military One Source

<http://www.militaryonesource.com>

Navy/Marine Housing One Stop

<http://www.housing.navy.mil/onestop/>

Marines

<http://www.marines.mil>

Military Child Education Coalition

[www.militarychild.org](http://www.militarychild.org)



**Your Responsibilities**

**Report Changes in EFMP Status**

The EFMP enrollee will immediately notify the Installation EFMP Manager, Marine Corps HQ EFMP, and/or School on any changes that affect the status of the EFM

**Re-enroll (if applicable)**

Enrollment is mandatory every three years if no change in status has occurred

**Contact the Installation EFMP Manager upon arrival**

Initial contact must be made with the Installation EFMP Manager to assist in determining resources and services available to EFMP enrollees at the installation. The EFMP Manager also assists in tracking the EFMP enrollees stationed at this US military installation so that services can be funded appropriately

**Notify Installation EFMP Coordinator upon receiving orders**

EFMP enrollees will immediately notify the Installation EFMP Manager once they receive orders transferring them to a new installation or any other location. This allows for the opportunity to transfer records and check on existing resources and services available at the gaining installation or location