

<b>Environmental Standard Operating Procedure</b>	
<b>Laundry</b>	
SF Director: Alicia Florez Signature:	Date:

**PURPOSE.**

The purpose of this Environmental Standard Operating Procedure (ESOP) is to provide environmental guidelines for performing industrial laundry activities.

**PROCEDURES.**

Laundry operations are conducted throughout Marine Corps Logistics Base, Barstow. Laundry operations require the use of detergents, stain removers, builders, fabric softeners, bleach, and other hazardous materials, therefore, proper handling of these hazardous materials is required in order to minimize impacts to human health and the environment.

The following procedures apply:

1. Ensure that Safety Data Sheets (SDSs) for all materials associated with this practice are available and current. This includes, but is not limited to, detergents, stain removers, builders, liquid fabric softeners, bleach, and any other hazardous materials.
2. Conduct periodic maintenance of all laundry and drying machines as recommended by the manufacturer.
3. Properly clean up all spills immediately and report the spill to the Environmental Division per the Spill Response ESOP.
4. The following records must be maintained for solid waste collection and transportation:
  - a. SDSs for all materials associated with this practice.
  - b. Scheduled maintenance logbook.
  - c. Operation manuals, model number, and manufacturer certifications.
  - d. Hazardous materials inventory (must match Authorized Usage List).
5. The Environmental Compliance Coordinator (ECC) shall coordinate with their supervisor/leadership to ensure personnel are designated to conduct inspections. The ECC shall ensure deficiencies noted during the inspections are corrected immediately. Actions taken to correct each deficiency shall be recorded on the inspection sheet.
6. If there are any specific situations or concerns not addressed by this procedure, contact the MCLB Barstow Environmental Division.

## **REFERENCES.**

- a. 40 CFR
- b. Title 22, California Code of Regulations
- c. MCO 5090.2
- d. Integrated Contingency Management Plan (ICMP) for MCLB Barstow

## **TRAINING.**

Unit personnel should be trained on all the provisions of this ESOP. All training must be requested through unit ECC or Environmental Compliance Branch.

All affected personnel must be trained in the following:

- a. General Environmental Awareness training.